

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES REGULAR MEETING**

Approved Minutes

Tuesday, December 13, 2022

7:00 PM



CALL TO ORDER AT 7:00 P.M.

A. ROLL CALL:

Supervisor Kurt Heise Treasurer Bob Doroshewitz
Clerk Jerry Vorva Trustee Jen Buckley
Trustee Chuck Curmi Trustee Audrey Monaghan
Trustee John Stewart

Also Attending:

Fire Chief Conely, Police Chief Knittel, Assistant Chief Dan Kudra,
Atty Kevin Bennett, Atty Steven Mann,
Recording Secretary Denisa Terrell
33 Community Members

B. PLEDGE OF ALLEGIANCE Dan Kudra

**SPECIAL PRESENTATION TO THE PLYMOUTH TOWNSHIP POLICE
DEPARTMENT BY THE
MICHIGAN LAW ENFORCEMENT ACCREDITATION COMMISSION**

The Executive Director of the Michigan Chief of Police Association, Robert Stevenson shared that the police department accomplished 108 standards to obtain the accreditation. He also indicated out of 600 police departments in Michigan, Plymouth Township is the 53rd Police Department to obtain accreditation. Mr. Stevenson presented Chief Knittel, Dan Kudra, and the entire Plymouth Township Police Department with the accreditation from the Michigan Law Enforcement Commission.

C. APPROVAL OF AGENDA

Tuesday, December 13, 2022

Moved by Clerk Vorva and supported by Trustee Monaghan to approve the agenda for the Regular Board of Trustees meeting held on December 13, 2022.

All Ayes

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes

a. Regular Meeting, October 25, 2022

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b. Regular Meeting, November 15, 2022

D.2 Consent Agenda – New Business

- a. Appointments and Reappointments – Zoning Board of Appeals, **Resolution # 2022-12-13-74**
- b. Appointments and Reappointments – Downtown Development Authority and Brownfield Redevelopment Authority, **Resolution #2022-12-13-75**
- c. Appointments and Reappointments – Board of Review, **Resolution #2022-12-13-76**
- d. Resolution to Accept Payments by Financial Transaction Device, **Resolution #2022-12-13-77, Treasurer Bob Doroshewitz**
- e. Hilltop Golf Course Surveillance Camera Project, **Resolution # 2022-12-13-78, Lt. Ryan Krebs**

D.3 Acceptance of Communications, Correspondence, and Reports

- a. Reports:
 - Building Department Monthly Report - November 2022
 - Fire Department Monthly Report - November 2022
 - Planning Department Monthly Report - November 2022
 - Police Department Monthly Report - November 2022
 - FOIA Monthly Report - Clerk’s Office - November 2022
 - FOIA Monthly Report - Police Department - November 2022

D.4 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	1,637,463.45	384,890.66	2,022,354.11
Drug Forfeiture Federal	262	.00	4,404.00	4,404.00
Drug Forfeiture State	265	.00	00	0.00

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Drug Forfeiture IRS	266	.00	53.90	53.90
ARPA	285	.00	395,951.37	295,951.37
Improv. Rev.	446	.00	.00	.00
Senior Transportation	588	9,618.35	507.83	10,126.18
Water/Sewer Fund	592	1,788,744.65	481,985.08	2,270,729.73
Solid Waste Fund	596	7,693.03	129,703.03	137,396.06
Tax Pool	703	12,805.46	.00	12,805.46
Police Bond Fund	710	1,485.00	.00	1,485.00
Special Assessment Capital	805	.00	30,134.00	30,134.00
TOTALS:		3,457,809.94	1,427,629.87	4,885,439.81

Moved by Clerk Vorva and supported by Trustee Monaghan to approve the Consent Agenda with amendments to the minutes for the Regular Board of Trustees meeting held on December 13, 2022.

Roll Call Vote.

All Ayes

E. PUBLIC COMMENT *(Limited to 3 Minutes)*

Ms. Roderick thanked Supervisor Heise for the appointment to the Board of Review. She also thanked the staff for their hard work.

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F. NEW BUSINESS

1. 2023-26 Facilities Use Agreement with the Plymouth-Canton Little League and the Greater Canton Youth Baseball Softball Association, **Resolution #2022-12-13-79**, *Supervisor Kurt Heise*

Moved by Clerk Vorva and supported by Trustee Stewart to approve Resolution # 2022-12-13-79 and authorize the Township Supervisor and Clerk to sign the Facility Use Agreement with the Plymouth -Canton Little League and the Greater Canton Youth Baseball Softball Association for the use of the Baseball Diamonds at Township Park for a term ending December 31, 2026.

Roll Call Vote

All Ayes.

2. Extension Agreement with ADM Ventures (AMV Hilltop Golf Course Management, LLC) for Hilltop Golf Course, **Resolution # 2022-12-13-80**, *Supervisor Kurt Heise and Treasurer Bob Doroshewitz*

Moved by Treasurer Doroshewitz and supported by Clerk Vorva that the Board of Trustees approve Resolution 2022-12-13-80 and authorize the Supervisor and Clerk to sign the attached Extension Agreement between Plymouth Township and ADM Ventures, Inc. doing business as AMV Hilltop Golf Management LLC., for a contract ending December 31, 2027.

Roll Call Vote

All Ayes.

3. Memorandum of Understanding Between the Charter Township of Plymouth and First Step, **Resolution #2022-12-13-81**, *Supervisor Kurt Heise and Police Chief James Knittel*

Move by Trustee Monaghan and supported by Trustee Stewart to approve Resolution #2022-12-13-81 authorizing the Supervisor to sign the attached Memorandum of Understanding between the Charter Township of Plymouth and First Step.

Roll Call Vote

All Ayes.

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4. Public Hearing Regarding the Establishment of an Industrial Development District at the Southeast Corner of Napier and Five Mile Roads (MITC Parcel 10), *Clerk Jerry Vorva*

OPEN THE PUBLIC HEARING

Moved by Treasurer Doroshewitz and supported by Clerk Vorva to open the public hearing for the proposed establishment of an Industrial Development District at the Southeast Corner of Napier and Five Mile Roads (MITC Parcel 10), at 7:51 p.m.

Roll Call Vote

All Ayes.

There were no public comments.

CLOSED THE PUBLIC HEARING

Moved by Trustee Monaghan and supported by Clerk Vorva to close the public hearing for the proposed establishment of an Industrial Development District at the Southeast Corner of Napier and Five Mile Roads (MITC Parcel 10), at 7:54 p.m.

Roll Call Vote

All Ayes

Establishment of an Industrial Development District (IDD) for a Parcel on 5 Mile Road, a/k/a "Plymouth Exchange", **Resolution # 2022-12-13-82**, *Supervisor Kurt Heise and Attorney Steve Mann*

Move by Clerk Vorva and supported by Treasurer Doroshewitz to approve Resolution #2022-12-13-82 Establishing and Industrial Development District for a Parcel on 5 Mile Road (JD 5 Mile, LLC-MITC Parcel 10) a/k/a "Plymouth Exchange."

Roll Call Vote

All Ayes.

5. Non-Residential Cross Connection Control Service Agreement Renewal, **Resolution # 2022-12-13-83**, *Public Services Director Patrick Fellrath*

Move by Clerk Vorva and supported by Trustee Monaghan to adopt Resolution #2022-12-13-83 authorizing the Professional Service Agreement between the Township and Hydro Corp for the implementation of the Non-Residential Cross Connection Control and authorizing the Supervisor and Clerk to sign the agreement.

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Roll Call Vote
All Ayes.

G. PUBLIC COMMENT (*Limited to 3 Minutes*)

There were no comments.

H. BOARD COMMENTS

- Trustee Buckley shared her experience with a past soccer scrimmage with the police and fire department in Virginia. She indicated it was a great morale booster and she would love to see the same type of morale booster within the Township with softball or soccer. Trustee Buckley also expressed a special thank you to Mr. Willis.
- Trustee Stewart thanked Supervisor Heise for emails. He would like a task force to address exercise and health within the Township for January.
- Clerk Vorva wished the Township employees, the Board of Trustee and residents a Merry Christmas and a Happy New Year.
- Trustee Monaghan thanked Chief Knittel for his efforts. She wished everyone happy holidays.
- Trustee Curmi inquired about MTA training.
- Supervisor Heise advised the next Board of Trustees meeting will take place on January 10, 2023. The meeting will include easement approvals, Saint John PUD Amendment #5, Historic District Commission presentation, Environmental Commission presentation, and complete the Board of Trustees annual goal setting recommendations. There will not be a study session on January 3, 2023. Supervisor Heise indicated Go Blue, Merry Christmas, and Happy New Year.

I. ADJOURNMENT

Moved by Trustee Stewart and supported by Trustee Monaghan Vorva to adjourn the Regular Meeting of the Board of Trustees on December 13, 2022, at :8:18 p.m.
All Ayes.

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Roll Call Vote
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Jerry Vorva, Clerk Vorva